

**Statutory**

# **Charging for School Activities Policy**

## **Purley CE Primary School**

**Date of policy: January 2008**

**Review Cycle: 2 years**

**Reviewed By: Finance & Staffing Committee**

**Approved By: Finance & Staffing Committee**

**Last Reviewed: Summer 2016**

**Next review date: Spring 2018**



# Purley Church of England (Controlled) Primary School

## Policy on Charging for School Activities

### 1. Charges

The school will apply charges levied by the LEA for services that it provides and also the remission arrangements for which the Authority considers appropriate.

The school reserves the right to levy a charge in any circumstances permissible under the Education Reform Act.

In accordance to Department for Education, *Charging for school activities*, October 2014, Schools and local authorities can charge for:

- any materials, books, instruments, or equipment, where the child's parent wishes him/her to own;
- optional extras (see below);
- music and vocal tuition, in limited circumstances
- certain early years provision;
- community facilities.

#### **Optional extras:**

- education outside of school time;
- transport (other than transport that is required to take the pupil to school or to other premises where the local authority/governing body have arranged for the pupil to be provided with education);
- board and lodging for a pupil on a residential visit;
- extended day services offered to pupils such as homework, breakfast and after-school clubs.

Any charge made in respect of individual pupils must not exceed the actual cost of providing the optional extra activity, divided equally by the number of pupils participating. It must not therefore include an element of subsidy for any other pupils wishing to participate in the activity whose parents are unwilling or unable to pay the full charge.

Parental agreement is a necessary prerequisite for the provision of an optional extra where charges will be made.

Children in receipt of Pupil Premium will be exempt from paying charges.

## **2. Voluntary Contributions**

Parents may be asked to make voluntary contributions for any visit or journey organised by the school and approved by the governors. Although the matter of a voluntary contribution will not be a factor in deciding whether a pupil is allowed to participate in an activity to be financed by voluntary contributions, the school reserves the absolute right to determine whether the level of voluntary contribution is sufficient to enable the activity to take place.

For optional curriculum enrichment visits, if parents do not wish their child to go on the visit, he or she will attend the school as normal on the day.

## **3. Remissions**

The governors will apply the statutory minimum remissions to any charge, which they make, that is in respect of pupils whose parents are in receipt of income support or family credit. Any further remission of charges will be at the discretion of the governors.

## **4. Breakages**

The governors reserve the right to ask parents to contribute to the cost of replacement items incurred as a result of breakage, lost or damaged books, equipment and material, other than the normal fair wear and tear.

## **5. Charging in Kind**

Where parents indicate in advance that they wish to own finished products of a practical activity they may be asked to provide or pay for ingredients, materials, equipment etc. needed.

No child will be at a disadvantage because of a parent's unwillingness or inability to contribute in this way.